



Fees for Landlords (from June 2019)

Service Levels :

Find a Tenant Only **	1 month's rent plus VAT
Rent Collection Service	8% of the monthly rent plus VAT (9.6% incl VAT)
Fully Managed	10% of the monthly rent plus VAT (12% incl VAT)

Please ask the office for further information regarding each service level we provide.

Letting Fees

Tenancy Agreement preparation and execution £295 (plus VAT)

** included in 'Find a Tenant Service'.

Transfer of the deposit to the DPS from £40 (plus VAT)

Inventory, Check in and Check-out fees from £100 (incl VAT)

This includes the preparation of an accurate record of the property and its contents at the start of a new tenancy and a condition report (Check-out) at the end.

Tenant Referencing £100 (plus VAT)

Guarantor Referencing £100 (plus VAT)

Amendment /Renewal fees £150 (plus VAT)

Either renewing or amending the contract and updating any terms.

Additional Property Visits

To attend for specific requests such as neighbour disputes, where additional visits are required over standard to monitor the tenancy or any maintenance linked visit. £65 (plus VAT)

Arranging Fees for works (Fully managed clients)

Arranging access and assessing costs with contractor. Ensuring work has been carried out in accordance with the specification of works. Retaining any warranty or guarantee as a result of any works: 10% of net cost.

EPC and Floor Plan (just floor plan) £110 (plus VAT) £55 (plus VAT)

Provision of a new Tenancy Agreement if tenant leaves and is then replaced £295 (plus VAT)

Any additional fees are explained in our service level agency agreements

CODE OF CONDUCT

We are a member of The Property Ombudsman scheme and have agreed to subscribe to its Code of Practice. A copy of this is available at www.tpos.co.uk or from us on request

